

Oracle Cloud Supplier Portal Guide

This guide outlines how to view invoices and payments on the RONA Oracle Cloud Supplier Portal.

Only applicable for suppliers of goods and services not for resale who were granted access.

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Last updated: 30-Nov-2023



Sign In

Go to the **RONA Oracle Cloud URL**, enter your User ID and Password, choose your language, then click Sign In.

| Sign Ora | In cle Applications Clo | oud |
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| | | 1. 1.1. 1.2. |
| | User ID | |
| | User ID | |
| | Password | |
| | Password | |
| | Forgot Password | |
| | Sign In | |
| | Select Language | |
| | English | |
| | | |



View Invoices

From the home page, click on 'Supplier Portal'.

| ORACLE | | |
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| | Good afternoon, Karim Dadoun | |
| | Supplier Portal Tools Others | |
| | APPS | |
| | Supplier Portal + | |

Click on 'View Invoices'.

| Supplier Portal |
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| Search Invoices V Invoice Number V |
| Tasks |
| Invoices and Payments |
| View Invoices |
| View Payments |
| Company Profile |
| View Profile |
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You will arrive on the invoices landing page. Enter at least 1 of the required search criteria to search for an invoice and click 'Search'. Your invoices will appear at the bottom of the screen.

- To see all your invoices, enter your supplier name in the 'Supplier' field and click 'Search'.
- The search results will yield your invoices listed each with the associated Purchase Order, Unpaid Amount, Status, and associated Payment Number.

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| iew Invoices | | | | | | | | | | Done |
| ⊿ Search | | | | | | | , | Advanced Saved | Search All Invoices | • • |
| | | | | | | | | | ** At least one it | s required |
| ** Invoice N | | | | | | Consumption Advic | ce | | | |
| ** Su | upplier A&A PROPANE | • | • | | | Invoice Statu | 31 | ~ | | |
| Suppli | ier Site | • | • | | | Paid Statu | ıs 🗸 |] | | |
| ** Purchase | e Order | | | | | Payment Numbe | er | | | |
| | | | | | | | | | Search Reset | Save |
| arch Results | | | | | | | | | | |
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| /lew ▼ 🗿 🔛 Detach | | | | | | | | | | |
| Invoice Number | Invoice Date | | | Supplier | Supplier Site | Unpaid Amount | Invoice Amount | | Payment Nun | nber |
| Invoice Number testPPRCADEFT | 2023-11-09 | Standard | | A&A PROPANE | OLIVER - CAD | 0.00 CAD | 114.98 CAD | Approved | 300380 | nber |
| Invoice Number testPPRCADEFT TEST-P2T | 2023-11-09 2023-11-02 | Standard Standard | | A&A PROPANE A&A PROPANE | OLIVER - CAD | 0.00 CAD | 114.98 CAD 114.98 CAD | Approved Approved | | nber |
| Invoice Number testPPRCADEFT TEST-P2T 123 | 2023-11-09 2023-11-02 2023-10-23 | Standard Standard Standard P | P011179 | A&A PROPANE A&A PROPANE A&A PROPANE | OLIVER - CAD OLIVER - CAD OLIVER - CAD | 0.00 CAD 0.00 CAD CAD | 114.98 CAD 114.98 CAD 0.00 CAD | Approved Approved Incomplete | 300380 | nber |
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| Invoice Number testPPRCADEFT TEST-P2T 123 13412 KD23101148 | 2023-11-09 2023-11-02 2023-10-23 2023-10-23 2023-10-23 | Standard Standard Standard F Standard invoice Standard | P011179 | A&A PROPANE A&A PROPANE A&A PROPANE A&A PROPANE A&A PROPANE | OLIVER - CAD OLIVER - CAD OLIVER - CAD OLIVER - CAD OLIVER - CAD | 0.00 CAD 0.00 CAD CAD CAD 1,149.75 CAD | 114.98 CAD 114.98 CAD 0.00 CAD 0.00 CAD 1,149.75 CAD | Approved Approved Incomplete Incomplete On hold | 300380 | nber |
| Invoice Number testPPRCADEFT TEST-P2T 123 13412 KD23101148 KD23101241 | 2023-11-09 2023-11-02 2023-10-23 2023-10-23 2023-10-23 2023-10-23 | Standard Standard Standard P Standard invoice Standard Standard invoice | P011179 | A&A PROPANE A&A PROPANE A&A PROPANE A&A PROPANE A&A PROPANE A&A PROPANE | OLIVER - CAD OLIVER - CAD OLIVER - CAD OLIVER - CAD OLIVER - CAD OLIVER - CAD | 0.00 CAD 0.00 CAD CAD 0.00 CAD 1,149.75 CAD 1,149.75 CAD | 114.98 CAD 114.98 CAD 0.00 CAD 0.00 CAD 1,149.75 CAD 1,149.75 CAD | Approved Approved Incomplete Incomplete On hold Pending import | 300380 | nber |
| Invoice Number IesiPPRCADEFT TEST-P2T 123 13412 KD23101148 KD231011241 KD23101304 | 2023-11-09 2023-11-02 2023-10-23 2023-10-23 2023-10-23 2023-10-23 2023-10-23 2023-10-23 | Standard Standard Standard F Standard F Standard invoice Standard Standard invoice Standard Standard St | P011179 | A&A PROPANE A&A PROPANE A&A PROPANE A&A PROPANE A&A PROPANE A&A PROPANE A&A PROPANE | OLIVER - CAD OLIVER - CAD OLIVER - CAD OLIVER - CAD OLIVER - CAD OLIVER - CAD OLIVER - CAD | 0.00 CAD 0.00 CAD CAD CAD 1,149.75 CAD 1,149.75 CAD 1,149.75 CAD | 114.98 CAD 114.98 CAD 0.00 CAD 0.00 CAD 1,149.75 CAD 1,149.75 CAD 1,149.75 CAD | Approved Approved Incomplete On hold Pending import On hold | 300380 | nber |
| Invoice Number IssiPPRCADEFT TEST-P2T 123 13412 K02310148 K02310144 K023101304 K023101402 | 2023-11-09 2023-11-02 2023-10-23 2023-10-23 2023-10-23 2023-10-23 2023-10-23 2023-10-23 2023-10-23 | Standard Standard F Standard F Standard invoice Standard Standard invoice Standard Standard Standard Standard | P011179 | A&A PROPANE A&A PROPANE A&A PROPANE A&A PROPANE A&A PROPANE A&A PROPANE A&A PROPANE A&A PROPANE A&A PROPANE | OLIVER - CAD OLIVER - CAD | 0.00 CAD 0.00 CAD CAD 1,149.75 CAD 1,149.75 CAD 1,149.75 CAD 1,149.75 CAD | 114.98 CAD 114.98 CAD 0.00 CAD 0.00 CAD 1,149.75 CAD 1,149.75 CAD 1,149.75 CAD | Approved Approved Incomplete Incomplete On hold On hold Approved | 300380 | nber |
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| Invoice Number testPPRCADEFT TEST-P2T 123 13412 KD23101148 KD2310140 KD23101402 KD23101402 KD23101402 KD23101407 KD23101501 | 2023-11-09 2023-10-23 2023-10-23 2023-10-23 2023-10-23 2023-10-23 2023-10-23 2023-10-23 2023-10-23 2023-10-23 | Standard Standard Standard Standard Standard P Standard Invoice Standard Invoice Standard Standard Standard P Standard P Standard | P011179 P011179 | AAA PROPANE AAA PROPANE AAA PROPANE AAA PROPANE AAA PROPANE AAA PROPANE AAA PROPANE AAA PROPANE AAA PROPANE AAA PROPANE | OLIVER - CAD OLIVER - CAD | 0.00 CAD 0.00 CAD CAD 1.149.75 CAD 1.149.75 CAD 1.149.75 CAD 1.149.75 CAD 1.149.75 CAD 1.149.75 CAD 1.32.22 CAD 1.284.73 CAD | 114.98 CAD 114.98 CAD 0.00 CAD 0.00 CAD 1,149.75 CAD 1,149.75 CAD 1,149.75 CAD 1,149.75 CAD 1,149.75 CAD 1,264.73 CAD | Approved Approved Incomplete Incomplete On hold Pending Import On hold Approved Approved On hold | 300380 | nber |
| Invoice Number testPPRCADEFT TEST-P2T 123 13412 KD23101241 KD23101241 KD23101304 | 2023-11-09 2023-11-02 2023-10-23 2023-10-23 2023-10-23 2023-10-23 2023-10-23 2023-10-23 2023-10-23 | Standard Standard Standard Standard Standard P Standard Invoice Standard Invoice Standard Standard Standard P Standard P Standard | P011179 P011179 P011179 | A&A PROPANE A&A PROPANE A&A PROPANE A&A PROPANE A&A PROPANE A&A PROPANE A&A PROPANE A&A PROPANE A&A PROPANE A&A PROPANE | OLIVER - CAD OLIVER - CAD | 0.00 CAD 0.00 CAD CAD 1,149.75 CAD 1,149.75 CAD 1,149.75 CAD 1,149.75 CAD 1,149.75 CAD 1,149.75 CAD 1,149.75 CAD | 114.98 CAD 114.98 CAD 0.00 CAD 0.00 CAD 1,149.75 CAD 1,149.75 CAD 1,149.75 CAD 1,149.75 CAD 1,149.75 CAD 1,149.75 CAD | Approved Approved Incomplete Incomplete On hold Pending import On hold Approved Approved On hold On hold | 300380 | nber |



View Payments

From the home page, click on 'Supplier Portal'.

| Good afternoon, Karim Dadoun | |
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| Supplier Portal Tools Others | |
| APPS | |
| Supplier Portal + | |
| | Supplier Portal Tools Others |

Click on 'View Payments'.

| Supplier Portal |
|------------------------------------|
| Search Invoices v Invoice Number v |
| Tasks |
| Invoices and Payments |
| View Invoices |
| View Payments |
| Company Profile |
| View Profile |
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You will arrive on the 'View Payments' landing page. Enter at least 1 of the required search criteria to search for a payment and click 'Search'. Your payments will appear at the bottom of the screen.

- To see all your payments, enter your supplier name in the 'Supplier' field and click 'Search'.
- The search results will yield your invoices listed each with the associated Invoice, Amount, Status, and Remit to Account.

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| View Payme | ents | | | | | | | | | | | Done |
| ▲ Search | | | | | | | | Advance | d Saved | Search A | | ts ✔ s required |
| | ** Pay | yment Number | | | ** | Supplier A&A | PROPAN | E | • | | | |
| | Pi | ayment Status | ~ | | Supp | lier Site | | | • | | | |
| | Pay | yment Amount | | | Payme | ent Date yyyy- | mm-dd | Ċo | | | | |
| | | | | | | | | | | Search | Reset | Save |
| Search Results | | | | | | | | | | | | |
| View 🔻 💯 | Detach | | | | | | | | | | | |
| Payment Number | Payment Date | Payment Type | Invoice Number | Supplier | Supplier Site | Payment A | mount | Payment Status | Remit- | to Accour | ıt | |
| 300380 | 2023-11-09 | Payment Process Request | testPPRCADEFT | A&A PROPANE | OLIVER - CAD | 114.9 | 98 CAD | Negotiable | XXXXX | XXX9228 | | |
| 300379 | 2023-11-02 | Payment Process Request | TEST-P2T | A&A PROPANE | OLIVER - CAD | 114.9 | 98 CAD | Negotiable | XXXXX | XXX9228 | | |
| 300377 | 2023-10-23 | Payment Process Request | TEST_1039_CA | A&A PROPANE | OLIVER - CAD | 114.9 | 98 CAD | Negotiable | XXXXX | XXX9228 | | |
| 300376 | 2023-10-20 | Payment Process Request | TEST_1039_CA | A&A PROPANE | OLIVER - CAD | 114.9 | 98 CAD | Voided | XXXXX | XXX9228 | | |
| 300060 | 2023-10-12 | Payment Process Request | Multiple | A&A PROPANE | OLIVER - CAD | 229.9 | 96 CAD | Negotiable | XXXXXX | XXX9228 | | |
| 300058 | 2023-10-06 | Payment Process Request | TEST_REMADV1 | A&A PROPANE | OLIVER - CAD | 114.9 | 98 CAD | Negotiable | XXXXX | XXX9228 | | |
| 300057 | 2023-10-04 | Payment Process Request | WFAPPROVAL | A&A PROPANE | OLIVER - CAD | 114.9 | 98 CAD | Negotiable | XXXXX | XXX9228 | | |
| 300006 | 2023-09-26 | Payment Process Request | Multiple | A&A PROPANE | OLIVER - CAD | 4,200.0 | 00 CAD | Negotiable | XXXXX | XXX9228 | | |
| 4 | | | | | | | | | | | | F |